



North Unit Irrigation District

NEWSLETTER

Water Shut off Update

At the September 10, 2019 North Unit Irrigation District Board of Directors meeting the Board set a tentative 2019 irrigation season water shut off date and schedule as follows: The district’s diversion at the Main Canal in Bend and Haystack Dam will be shut down on the morning of Thursday, October 10, 2019. The last date that ditchriders will make water adjustments for district water users will be Wednesday, October 9, 2019.

The last date that water district water users can place a water order is before 5:00pm on Tuesday, October 8, 2019 below Haystack or between 6:30am and 7:30am on Wednesday, October 9, 2019 for water users above Haystack.

Water will remain running to those waterusers who have ordered water until the main canal and laterals have drained out.

Please plan your operations accordingly and visit www.northunitid.com for any updates to the above tentative schedule.

Fish Relocation

A collaboration of irrigation, river and fish interests will gather together for what has become an annual event to relocate fish stranded in the Deschutes River as the Basin irrigation season ramps down signaling the end of the 2019 irrigation season. Since 2014 the fish relocation operation consisting of Deschutes Basin Irrigation Districts and other interested parties have been successfully performed to protect fish.

The Customer Portal Pilot Continues

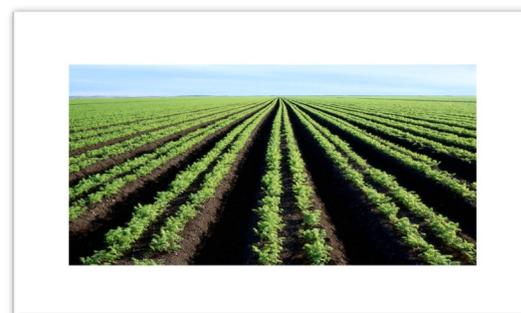
As of September 1st, four more ditchriders are using iPads to electronically record water deliveries. Rides 34, 37, 41, 51, 57 and 63 can all receive online orders and provide real-time water usage through the Customer Portal. If you haven’t set up your Water UI account (Customer Portal),

contact the district office at 541-475-3625 or e-mail us at nuid@northunitid.com and we will help you set up your account.

All rides will be online at the beginning of the 2020 Irrigation season.

Crop Reports

True to tradition District ditchriders will once again be collecting annual crop information from patrons and waterusers. The ditchriders will be requesting information about the types of crops grown, numbers of acres, population, and total acres irrigated by sprinkler. Thank you for your cooperation with this annual process. We hope you had a productive and successful season!



Inside This Issue

Hemp Permits Required	2	Maintenance Season	3
Canal Right-of-Ways	2	Irrigation System Changes	3
Job Openings	2	Ownership, Lease, Billing Changes	3
Personnel & Office Hours	2	Email Communication	3
Tree/Vegetation Removal	3	Board of Director Election	3

Hemp Permits Required

INDUSTRIAL HEMP

As a reminder patrons can use District delivered water to irrigate industrial hemp if the patron has a current industrial hemp grower permit issued by the Oregon Department of Agriculture. A patron growing or cultivating hemp, who intends to use District delivered water to irrigate industrial hemp **must provide a written copy of that patron's current, industrial hemp grower permit to the District office in advance of any water delivery.**

The District shall work with patrons to ensure their understanding of this policy. Patrons who fail to comply with the policy will not be entitled to District delivered water.

Canal Right-of-Ways

Title to most of the District's facilities are held in the name of the United States, by the Bureau of Reclamation. These right-of-ways were acquired under "The Reclamation Act of 1902, as amended and supplemented". In some cases the United States holds title to the land itself, but in most cases the United States has an easement or right-of-way for operation and maintenance of canals and laterals.

Please keep in mind before you build any structure, fence, put up a haystack, park equipment, plant trees or vegetation, irrigation lines, etc. near a canal or ditch that you check in with the District office to obtain the size and location of the District's easement/right-of-way.

The District's easement/right-of-way can vary from 10 feet from the center of a canal/ditch up to 250 feet on both sides of the canal/ditch.

It is also important to remember that canal roads exist solely for the purpose of operating and maintaining the District. In some circumstances the property owner may use the canal road, but only for purposes which do not interfere with District operation. In no circumstance may the roads be used as a means of public access. Easements and the lands that contain the District's service roads are nearly all privately owned. Therefore permission to walk or ride on many of the District's service roads may be required from the underlying landowner to avoid trespass.

Job Openings

The North Unit Irrigation District (District) located in Central Oregon is currently recruiting for the Finance Manager/Human Resource Generalist and Maintenance positions.

The District serves irrigation water to approximately 58,900 acres in Jefferson County, Oregon around the Cities of Madras, Metolius and Culver. The District is responsible for the operations and maintenance of the irrigation distribution system, which consists of approximately 65 miles of main canal, 235 miles of laterals, a pumping plant and two reservoirs, Wickiup and Haystack Reservoir. The District has an annual operating budget just over \$4.4 million and employs 27 employees. The District is part of the Deschutes Project, a federal reclamation project, and is under contract with the U.S. Bureau of Reclamation (USBR).

Reporting to the General Manager the **Finance Manager/HR Generalist** performs a variety of accounting and financial functions that include preparation of financial statements, budget development and preparation, account reconciliation, auditing, payroll administration, human resources and other administrative operations of the District. Ability to apply principles and practices of government finance, enterprise/fund accounting, municipal budgeting, auditing and GAAP. Aptitude for accounting software applications and related databases. Extremely accurate and detailed.

Individuals interested in applying for this position should submit a cover letter, resume and employment application by email nuid@northunitid.com.

Under general supervision, the **Maintenance** classification perform a variety of semiskilled and skilled duties in the construction, repair, cleaning and maintenance of irrigation canals, ditches, pipelines, structures, buildings, landscapes; and other operation and maintenance duties as assigned.

Individuals interested in applying for this position should submit an application to the district office at 2024 NW Beech St, Madras, by fax 541-475-3905 or email nuid@northunitid.com.

Management:

- Mike Britton**, Manager
mbritton@northunitid.com
- Gary Calhoun**, Operations Manager
gcalhoun@northunitid.com
- Marlene Lloyd**, Office Manager
mlloyd@northunitid.com
- Josh Bailey**,
Watermaster & Construction Supervisor
jbailey@northunitid.com

Office Staff:

- Pam Watson**
pwatson@northunitid.com
- Sue Light**
slevitt@northunitid.com
- Lisa Windom**
lwindom@northunitid.com
- Marie Kay Williams**
mwilliams@northunitid.com

Board of Directors:

- Division 1: Phil Fine
Vice Chairman
- Division 2: Mike Kirsch
- Division 3: Martin Richards
Chairman
- Division 4: Richard Macy
- Division 5: Vern Bare

Office Hours:

- Irrigation Season
 - Monday - Friday 8:00 - 5:00
 - Saturday 8:00 - 4:00
- Non Irrigation Season
 - Monday - Friday 8:00 - 4:30

Phone: (541) 475-3625

(541) 475-3652

Fax: (541) 475-3905

Email: nuid@northunitid.com

Website: www.northunitid.com

The District office will be closed for Thanksgiving beginning at noon on November 27–December 1, 2019.



Tree/Vegetation Removal on District Easements

In the coming months the District will be performing tree and woody vegetation removal from its canals and easements as part of its routine O&M operations. Removing trees and woody vegetation will improve canal integrity and minimize the likelihood of canal failure due to vegetative degradation. This removal is part of the recommendations from canal inspections performed by the U.S. Bureau of Reclamation.

Maintenance Season

When the irrigation season ends, the District's maintenance season begins. To keep things running smoothly please make sure that all irrigation equipment (wheel-lines, pipe, etc.) and any other equipment are removed from the District's easements. Equipment and items left in easements interfere with maintenance operations and could

cause damage to District equipment as well as the equipment left in the easement. As such the District is not responsible for irrigation or other equipment, remaining in the easement, that is damaged. Your cooperation is greatly appreciated.

Irrigation System Changes?

If you have an existing pivot, are planning to install a pivot, or changing your irrigation practices, please check with the District office regarding the water rights on the property. The place of use and the location of water rights are crucial when proving beneficial use.

Ownership, Lease and Billing Changes

Water rights are appurtenant to the land and as such it is important to keep the District informed of any ownership changes. The ownership records determine who is responsible for the billing charges of the District and also who is allowed to vote on District matters. Recorded documents resulting from changes in ownership due to a sale of the property, putting property into a trust, estate, marriage, divorce or death must be provided to the District.

Please notify the District of any lease and/or rental changes on your

property. This information is used to determine who is allowed to order water on your property and who is allowed to bunch the water for excess purposes. The District as a courtesy will bill the responsible parties, but the landowner is ultimately responsible for all charges. If you have an agreement with a lessee or renter, please notify the District to enable us to bill the appropriate person. Statements are mailed the first part of December; it would be extremely helpful if you would provide the District with all changes before the end of November.

Email Communication

District patrons can receive by email the newsletters, water delivery information, canal chemical treatment notices, notifications of system problems or delivery interruptions and changes in policy.

Please contact the District office to be added to the email notification list by calling (541) 475-3625 or by sending an email to nuid@northunitid.com

Board of Director Election

The North Unit Irrigation District Board of Directors consists of five landowners with water rights within the boundaries of the district and represent five geographical divisions. Each board member serves a three year term that expire on a rotational basis.

The term for Division 3 & Division 5 will expire on December 31, 2019, therefore the district is now accepting nominations for these position, now being held by Martin Richards, Division 3 and Vern Bare, Division 5. Division 3 covers the eastern area of Madras between Gateway and

Highland Lane and east of South Adams Drive and Baldwin Drive. Division 5 covers the southern portion of the project south of Iris and Highland Lane to the Crooked River.

To determine if you are in this division a map of the divisions can be viewed at the District office or online on the District's website at northunitid.com/About Us/Board of Directors.

To be eligible as a director a candidate must be 18 years of age or older, be a owner of water right land situated within the boundaries of the District from their respective division, be a

resident of the State of Oregon and must submit a petition, signed by 10 landowners with North Unit Irrigation District water rights, to the District office before 5:00 pm, October 8, 2019. Petitions can be obtained from the District office or online at the District's website.

If only one petition is received for this division, that petitioner will be certified as having been nominated and elected for that division.

The receipt of two or more petitions will require an official election to be held November 12, 2019